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NUNAVUT WATER BOARD
NUNAVUT IMALIRIYIN KATIMAYINGI

CHECKLIST FOR PUBLIC HEARINGS

DATES November 15, 2001 LOCATION Kugluktuk

Travel reservations (hotel & air except where indicated):

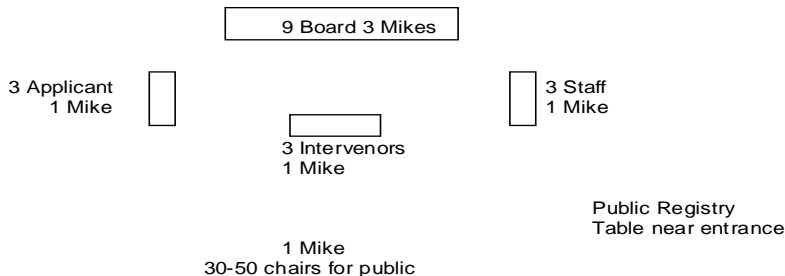
- ☐ Board members Thomas Kudloo, Bob, Guy, George, Lootie, Jackie, Kono, Joe, Thomas Kabloona
- ☐ Staff Philippe, Dionne, Ben, Rita
- ☐ Interpreter _____
- ☐ Lawyer Bill Tilleman
- ☐ Other Ramli Halim

Hotel Reservations

- ☐ Board Members _____
- ☐ Staff _____
- ☐ Interpreter _____
- ☐ Lawyer _____
- ☐ Other _____

☐ Hall rental, with seating arrangements for Board (tables for 9 members), staff (table with 3 chairs), applicant (table for 3 people), interveners (table for 3 people) and public (chairs placed in rows for 30-50 people);

Dates/Schedule: _____



Interpreting services

- ☐ Local _____
- ☐ External _____

Equipment/Supplies:

- ☐ Translation_____
- ☐ Sound system and microphones_____
- ☐ Table covers (from NWB office)_____
- ☐ White Sheet for Screen_____
- ☐ Digital or Regular 35mm Camera/VideoCamera_____
- ☐ Extension Cord_____
- ☐ Other_____

Catering:

- ☐ Refreshments (tea, coffee, cups, sugar, etc.)_____
- ☐ Pastries or donuts_____
- ☐ Other_____

Meeting room (at Hamlet Chamber or Hotel for Board meeting if required)

- ☐ _____
- ☐ _____

Material & Supplies

- ☐ Pads/ Sticky notes_____
- ☐ Pencils/Pens_____
- ☐ NWB Brochures_____
- ☐ Pins, cups, caps, etc._____
- ☐ Name Plates_____
- ☐ Chairman's Anvil_____
- ☐ Exhibit Stamp and Ink Pad_____
- ☐ Registration Forms_____
- ☐ Extra Notices_____
- ☐ Agenda_____
- ☐ Paper Copies of Procedures/Guidelines_____
- ☐ Paper Copies of Intervention Statements_____
- ☐ Paper Copies of Application_____
- ☐ Paper Copies of Previous Licence_____
- ☐ Other_____

Charter

- ☐ Booking_____
- ☐ Number seats_____
- ☐ Notice and confirmation_____
- ☐ Fly time restrictions_____

Other _____
