From: David Hohnstein
To: "Meagan Leach"
Cc: licensing@nunavutwaterboard.org; Damien Côté
Subject: RE: 120616 3AM-IQA0611 Require Application for Renewal-OMLE
Date: Tuesday, August 14, 2012 10:50:10 AM

Hi Meagan,
Thanks for the email. Unfortunately I have a meeting already scheduled from 1-3pm MT on Wed. If another time works for you today or the morning of the 15th, please let me know.

I did however have a chance to talk with legal and was in agreement that unless there is considerable information available on the proposed amendments to the current licence, should the requests be included, that the NWB would be seeking additional information from the City prior to considering the application complete and being able to proceed with the application process, which would likely delay any public review, PH and licence issuance. From what I understood on Friday, is that the information on the amendment requests (New SWDF, upgrades to the WWTF and the supplementary water supply) would not be available for at least 6 to 12 months. This information should, from the NWB's perspective, include design specifications/drawings, any operations and maintenance manuals required for the particular undertaking, revisions to the spill contingency plan requirements, Abandonment and restoration plan requirements as well as monitoring recommendations and plan (monitoring stations, monitoring parameters/frequencies, QAQC updates etc). If I recall correctly (without going back to files), the City had submitted an amendment application around April 2011, which included a number of changes to monitoring requirements, among others. Are these amendments still being considered for this renewal application? I don't believe any followup was provided from the City on information requests. As a point of clarification, upon submitting the new renewal application, the City should also include a simple request to withdraw the prior amendment application, to clear the administration an prioritize the renewal.

Please give me a call at your convenience if you would like to discuss the above and any other application requirements.

Regards,

Dave

From: Meagan Leach [mailto:M.Leach@city.iqaluit.nu.ca]
Sent: Tuesday, August 14, 2012 10:17 AM
To: dts@nunavutwaterboard.org
Subject: RE: 120616 3AM-IQA0611 Require Application for Renewal-OMLE

Hi Dave,

I'm just following up on our conversation last week regarding what the City needs to submit for their Water License Application. Have you been able to clarify the best path forward with your lawyer?

I will be out of the office on duty travel from August 16-31, so I would like to discuss this with you before I leave. Can we set up a meeting tomorrow? 1:30pm Iqaluit time would work for me, is that a good time for you?

Best regards,

Meagan

Meagan Leach
Director of Engineering and Sustainability
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T: 867-979-6363 ext. 226

From: David Hohnstein [mailto:dts@nunavutwaterboard.org]
Sent: August-09-12 7:02 PM
To: Meagan Leach
Subject: RE: 120616 3AM-IQA0611 Require Application for Renewal-OMLE

Hi, sorry… I realized after I sent that I didn't attached the SIB, however I was already late for my teleconference.

See attached. Please take into account that the SIG is still draft and actually requires another round of consultations, however it is what we have and would be similar to a licence specific direction, but in general a guidance for a complete application.

I am unable to locate your reference to the question on page 14(item #27) below. The best I can figure is that you have an older application form and this item is from that? I've included the newer revised form, last revised in May '11, for your reference. Please let me know if this is of help.

I should be available tomorrow afternoon, and 2pm MT (4pm ET) will likely work.

Regards,

Dave

From: Meagan Leach [mailto:M.Leach@city.iqaluit.nu.ca]
Sent: Thursday, August 09, 2012 2:22 PM
To: dts@nunavutwaterboard.org
Cc: licensing@nunavutwaterboard.org
Subject: RE: 120616 3AM-IQA0611 Require Application for Renewal-OMLE

Hi David,

Thank you for your reply. Can you please resend the SIG? The attachment did not come through on your previous email.
The checklist on page 14 (item #27) asks that "Indication of Renewal Requirement (see Block 26)" be included—can you please clarify what this is referring to?

Can we set up a phone meeting for Friday afternoon at 4pm Iqaluit time?

Thanks,
Meagan

Meagan Leach
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From: David Hohnstein [mailto:dts@nunavutwaterboard.org]
Sent: August-09-12 4:02 PM
To: Meagan Leach
Cc: licensing@nunavutwaterboard.org
Subject: RE: 120616 3AM-IQA0611 Require Application for Renewal-OMLE

Hello Meagan, Phyllis has asked me to answer your questions regarding the application process. The NWB apologizes for the inconvenience of the phone system, this is new and I believe that currently when all the lines are in use, the incoming calls will continue to ring, or ring busy, where they should be transferred to a message system and request that the caller leave a message if desired. Not perfect.

Application: if the application that the City of Iqaluit is submitting is simply a renewal, no changes to the original scope of the licence and no additional activities, the a renewal application is needed. Otherwise, if there is at least one change/addition, then the amendment application is required which would also address the term of the licence.

Municipal Spreadsheet: The MU1 – Municipal Development – SIG applies to either a new licence application or for an amendment application. It does not apply for a strict renewal where there is no change (see above) to the scope/activities covered under the current licence. (see notes on tab 2.0 of the MU1 SIG)

New forms will be required. Applications already submitted prior to the new forms being distributed would likely not require resubmission, however new submissions will require the new forms.

Questions 1-6 below (most should be answered within the guide's introduction section, or explained within the specific sections of the SIG itself):

1) Yes, if amendment to confirm new activities are either exempt or require a screening;

2) Attached;
3) I don't believe this is usually required, item 21 of the SIG indicates 'not required for municipal undertakings';
4) Licence specific direction is indicated under box 23 of the application form. At this point there have been no licence specific directions developed for the renewal/amendment application. I do not believe that the latest inspection is adequate for the information that is required for completing a compliance assessment and status report. This information could be used to support the application and the compliance assessment that is completed, however the status report should cover the full term of the licence, submissions required, submitted, approved, outstanding etc. and should include a response to any inspection report's requirements;
5) Proposed schedule, should be completed as best possible, if needed, indicate notification would be provided in advance of the activity. However if the details of the work/activity are not known at this time, it may be difficult for the Board to consider an amendment if required for the activity;
6) I'm not sure where the 'indication of renewal requirement' is located in our documents? Could you provide a bit more information?

My apology for the delay in providing a response. I will be on a teleconference from approx. 2-330pm MT, however if you would like to call a bit later or Friday, that would be good.

Regards,

Dave

From: Meagan Leach [mailto:M.Leach@city.iqaluit.nu.ca]
Sent: Wednesday, July 11, 2012 9:45 AM
To: Phyllis Beaulieu
Subject: RE: 120616 3AM-IQA0611 Require Application for Renewal-OMLE

Hi Phyllis,

I have some questions about the application process. I have tried calling a number of times but your phone system does not appear to be working. Would it be possible for you to call me at my office? I expect to be in all afternoon.

I have just become aware of the new application process from your website. For the new application, it looks as though I would need to fill in an Application for Water License Amendment instead of the Application for Renewal. It also looks like I would need to fill in the municipal spreadsheet. Is this correct?

As you know, I have been working on this application for well over a year. Will I be able to submit the old application, or do I need to fill in the new forms?

If I need to complete the new form, I have the following questions:

1. Do I need to get written confirmation from NPC and NIRB?
2. Can you send me a copy of the Supplemental Information Guidelines? I couldn't find this on your website.
3. What is the financial security assessment (did the City have to do this for its last license? If so, can you send us a copy?)
4. What is the City's license specific Direction for completing the compliance assessment and status report? Andrew Keim completed our annual inspection last week--is this sufficient?
5. How should we fill in the proposed schedule section (format does not seem relevant to the municipality, especially since the timing of new projects is yet to be determined)?
6. What is the "Indication of Renewal Requirement" listed in the checklist?

I look forward to discussing this with you further.

Best Regards,

Meagan Leach
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From: Phyllis Beaulieu [mailto:licensing@nunavutwaterboard.org]
Sent: June-16-12 11:48 AM
To: Paul Clow; Meagan Leach
Cc: Sean Joseph
Subject: 120616 3AM-IQA0611 Require Application for Renewal-OMLE
Importance: High

Dear Paul and Meagan:
It is imperative that the City of Iqaluit provide an update on when the NWB may expect to receive an application for the renewal of it's water licence. This documentation is seriously outstanding.
Regards,

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