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March 31, 2022

Assol Kubeisinova  
Technical Advisor  
Nunavut Water Board

**RE: City of Iqaluit Licence 3AM-IQA1626 – Submission of WTP  
Operation & Maintenance Manual, March 2022 Update**

Dear Assol,

As per Part D Item 2 of the City of Iqaluit (City) water licence 3AM-IQA1626, the City is required to submit to the Board for approval, an updated manual for the potable Water Treatment Plant (WTP). The City has submitted a draft version of the WTP Operation and Maintenance Manual, based on modifications that were performed to the facility between October 2021 to January 2022.

Please find below a summary of sections within the manual, which address Part D Item 2 of the Licence.

1. Purpose of Facility
  - Section 4 – Process O&M Manual
2. Site Setting
  - Section 4 – Process O&M Manual
3. Operational Procedures
  - Section 2 – Electrical & Instrumentation O&M Manual
  - Section 3 – Mechanical O&M Manual
  - Section 4 – Process O&M Manual
4. Site Inspections
  - Section 1 – General O&M Manual
5. Personnel Training
  - Section 1 – General O&M Manual
6. Maintenance Procedures
  - Section 2 – Electrical & Instrumentation O&M Manual
  - Section 3 – Mechanical O&M Manual
  - Section 4 – Process O&M Manual
7. Sampling and Monitoring Requirements
  - Section 4 – Process O&M Manual

8. Emergency Response  
- Section 1 – General O&M Manual

Regards,



**Sumon Ghosh**  
***Director of Engineering and Capital Projects***  
*City of Iqaluit*  
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CC'ed:      *Amy Elgersma, Chief Administrative Officer*  
              *Simon Doiron, Director of Public Works*  
              *Cameron McDonald, Project Officer*  
              *Josip Deronja, A/ Engineering Manager (Colliers Project Leaders)*