## LOCAL/NUNAVUT/INUIT EMPLOYMENT AND TRAINING

Local/Nunavut/Inuit employment and training are high priorities with the Government of Nunavut (GN). General Contractors and Sub-contractors contracted for work on Government of Nunavut projects are required to hire Local and Nunavut and Inuit residents to the maximum extent possible. Information regarding available Local and Nunavut and Inuit workers can be obtained from a Federal Government Employment Centre, a Federal Government Outreach Centre, or Hamlet Office, and Education Department Career Centres of the Government of Nunavut.

#### Federal Government Employment Centres:

<u>Location</u>	Phone Number	Facsimile Number
Rankin Inlet	(867) 645-2853	(867) 645-2148
Iqaluit	(867) 979-6271	(867) 979-6070

#### Federal Government Outreach Centres or Hamlet Offices:

Location	Phone Number	Facsimile Number
Arviat	(867) 857-2678	(867) 857-2502
Qikiqtarjuaq (Broughton Is	sland) (867) 927-8832	(867) 927-8120
Cape Dorset	(867) 897-8943	(867) 897-8030
Clyde River	(867) 924-6220	(867) 924-6293
Pond Inlet	(867) 899-8935	(867) 899-8940
Cambridge Bay	(867) 983-2120	(867) 983-2570
Baker Lake	(867) 793-2517	(867) 793-2509
Taloyoak	(867) 561-6341	(867) 561-5057
Kuugaruk (Pelly Bay)	(867) 769-6281	(867) 769-6069
Kugluktuk (Coppermine)	(867) 982-4471	(867) 982-3060
Gjoa Haven	(867) 360-7141	(867) 360-6049
Igloolik	(867) 934-8830	(867) 934-8757
Pangnirtung	(867) 473-8953	(867) 473-8832

Training is encouraged on all construction projects and, in some tenders, will be made a contract requirement. Funding to offset training costs is provided through the Building and Learning strategy, the Apprenticeship Program, the Training On The Job Program and Women in Trades and Technology, and as a contract bonus pursuant to the Nunavummi Nangminiqaqtunik Ikajuuti Policy, Government of Nunavut. Contractors can obtain further information from the Education Department Career Centres, Government of Nunavut.

### Education Department Career Centres, Government of Nunavut:

Location	Phone Number	Facsimile Number
Cambridge Bay	(867) 983-7214	(867) 983-2004
Iqaluit	(867) 975-5653	(867) 975-5670
Rankin Inlet	(867) 645-5039	(867) 645-2148
Igloolik	(867) 934-8192	(867) 934-8808

#### **EMPLOYMENT REPORT**

The successful General Contractor will be required to complete an Employment Report for ALL site employees that have worked on this project. The Contractor is required to complete a standard GN employment report.

A SAMPLE of the required Employment Report is attached on the following page. This form is available from the Owner.

This information **must** be submitted with each Progress Claim on contracts over \$100,000.00 as well as with the Substantial Certificate of Completion, updated with the Final Certificate of Completion.

For projects under or equal to \$100,000.00 the Employment Report must be submitted with the substantial Certificate of Completion, updated with the Final certificate of Completion. At the sole discretion of the owner, the information may be required with each Progress Claim.

It is the General Contractor's responsibility to obtain the required information from the sub-trades and sub-sub-trades.

The successful General Contractor shall comply with the requirements of Clauses GC52, GC53, GC54 and GC55. Specifically in respect to Clause GC54, if requested to do so by the Owner, the successful General Contractor shall be responsible to obtain an "Employee Verification and Consent Form" included as Appendix "B", page 4.

### EMPLOYMENT REPORT

Project Name:								Project Location:				
General Contractor:								Project No: Contract No:				
Report Submitted by (Ge	neral/Su	bcontra	actor):		·····		Reporting Per	riod From:		То:		
This Employment Repor	t is Subm	nitted V	Vith: (CHECK (	ONE)								
Progress Claim No Date:		······································	······································	Substantial	Certificate of t	Completion		☐ Final Cc Date:	rtificate of Con	npletion		
Employee's Name	** In	uit No	Employee's Add (Street Address a different)	ress: & Mailing if	Date Hired:	Date Terminated	Hrs. Work This Period:	. Hours Worked To Date:	Gross Income This Period:	Gross Income To Date:	* Class	
Contractors / Subcontract	ors Name	& Tit	le (Print)		Cont	ractors / Subc	contractors Sign	nature:		Date:	-	
* Classifications: 1. Superintendent 2. Carpe	nter 3, 6	arpent pprenti	ter 4.Labourer 5	5. Mechanical 6	Mechanical 7	. Electrician	8. Electrical 9 Apprentice	. Drywaller/ Painter	10. Drywaller Painter Appres	/ II. Other		
Superintendent 2. Carpe     Beneficiary of the Nunav	A	pprenti	ce	5. Mechanical 6	Mechanical 7 Apprentice	. Electrician	8. Electrical 9 Apprentice	. Drywaller/ Painter	10. Drywaller Painter Appres	/ III. Other ntice (specify)		
overnment of Nunavut C	onstruct	ion Tei	ider April 2000			A	Appendix B	······································		Pa	ge 3 of 5	

# **EMPLOYEE VERIFICATION AND CONSENT FORM**

TO: GOVERNMENT OF N	UNAVUT (GN)
My full name is	
	(Print or Type)
My permanent home address is (mailing and physical address)	
I am employed by	
On	(Name or Description of Project)
I have lived in Nunavut for at least	the past 12 months and in
(Community)	For at least the past 6 months.
copy of my Nunavut Health Care Ca General Hunting License, and Nuna	cincial or Territorial government department or agency to release particulars and/or ard, Nunavut Driver's License, Nunavut Motor Vehicle Registration, Nunavut vut Tungavik Inc. (NTI) to release my Beneficiary number or card, or any other eem helpful or necessary in verifying my place of residence or Beneficiary status.
(Witness)	(Employee Signature)
igned	
(Date)	(Year)
Jovernment of Nunovast	

Government of Nunavut Construction Tender March 2001

#### **BID ADJUSTMENT INFORMATION**

- This contract shall be awarded to the Tenderer who is responsive and responsible (as defined in the Government Contract Regulations) and who has submitted a tender that, after the application of any tender adjustment permitted under the Nunavummi Nangminiqaqtunik Ikajuuti (NNI) Policy, is lower than that submitted by any other responsive and responsible Tenderer. Bid and contract requirements have been developed to comply with the letter and the spirit and intent of the NNI Policy.
- If and when requested by the GN, the Tenderer shall, prior to award, provide the GN with any and all clarifications, substantiations or further explanation about the proposals made by the Tenderer in respect to Local, Nunavut, Inuit and other content contained in their bid and reflected on Appendices "B-1" and "B-2".
- Tenderers are required to identify the dollar value of Own Forces as well as to name <u>ALL</u> subcontractors/suppliers and to identify their dollar value.
- Amendments affecting the tendered price shall require the Tenderer to also amend Appendix "B-1" to reflect the change, prior to the Phase I tender closing.
- Dollar value of Own Forces/Subcontractors noted in Appendix "B-1" shall include all amounts listed in Appendix "B-2" (i.e. payroll, transportation, equipment, etc.) for the Tenderer and all subcontractors. B-2 amounts that exceed the B-1 amounts will not be considered for bid adjustment.
- Dollar value(s) for payroll on Appendix "B-2" shall include all payroll costs for all divisions of work identified as Own Forces.
- An approved Nunavut Business or Inuit Firm will only receive bid adjustments for subcontractors, suppliers, payroll, and other bid components for those parts of bid that are Own Forces, or that are subcontracted to approved Nunavut businesses and/or Inuit firms, or for payroll to Inuit or Nunavut Residents. Bid adjustments will not be given for those portions of the bid that are not Nunavut or Inuit content. The definition of "Nunavut Business", "Inuit Firm", "Inuit" and "Nunavut Resident" are to be those definitions in the NNI Policy Definitions Appendix.
- Any business that is not an approved Nunavut Business, two weeks prior to tender closing, or is not an approved Inuit Firm prior to tender close, will not receive a bid adjustment for their portion of the bid, with the exception of the Inuit and/or Nunavut Payroll components, and amounts listed on Appendix B-1 as subcontracted to Nunavut and/or Inuit firms approved by the foregoing deadlines. Payroll to Inuit and Payroll to Nunavut Residents, need not be supplied by an Inuit Firm or a Nunavut Business to receive a bid adjustment.
- A Tenderer (General Contractor) that is not a Nunavut Business or an Inuit Firm will only receive bid adjustments for Inuit and/or Nunavut Payroll amounts, and for amounts identified on Appendix B-1 as going to approved Nunavut Businesses and/or Inuit Firms. A completed Appendix B-2 for each named Nunavut Business and/or Inuit firm listed on Appendix B-1 must be submitted by the General Contractor for the Nunavut and/or Inuit subcontractor or supplier amounts to be eligible for bid adjustment.
- For companies listed as suppliers of materials, to receive the Nunavut bid adjustment, the company listed must be specifically approved by the GN for Supply of the applicable type of materials 2 weeks prior to the closing.
- to be eligible for an extra adjustment for "Local", the bid amount must first be eligible for an adjustment as a Nunavut business, or an Inuit firm.

#### **APPENDIX B-1**

#### General Contractors & Sub-Contractors Dollar Amount

Project Title: \_Cape Dorset P-Lake Sewage Lagoon

Project Location: Cape Dorset Project Number 05-2020

Tenderers are required to identify the dollar value of Own Forces as well as ALL Sub-Contractors that will be involved in the completion of this project. This Appendix MUST be submitted no later than the time and date set for the Phase I tender closing. If this Appendix is not submitted or is incomplete the tenderer may be disqualified. By signing this Tender, the Tenderer is certifying that the information on this Appendix is correct. Changes to this information will not be accepted after Phase I Tender Closing. The owner reserves the right to ask the tenderer for substantiation of information provided.

General Contractor: (Full Business Name)	Own Forces Amount: (\$)
	\$
Sub-Contractors: (Full Business Name)	Sub-Contract Amount: (\$)
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Other(s)	Amount: (\$)
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
TOTAL	L \$

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General Contra	actor (full busines	s name);							
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Accommodation:		\$	\$	s	\$	\$	\$	s	s
ealift:		s	\$	\$	5	s	\$	\$	s
Other Transportation:		s	\$	s	\$	\$	\$	\$	S
Sitework:		\$	s	\$	\$	\$	\$	\$	\$
raming/Structural:		\$	\$	\$	\$	\$	\$	\$	s
Name the Materi	al Supplier(s) below	Note: Business mu	ist be specifically ap	proved by the GN fo	or supply of applicabl	e product to receive	Nunavut bid adjus	tment.	
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	··	\$	\$	\$	\$	\$	\$	\$	\$
		\$	s	\$	\$	\$	\$	\$	\$
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		\$	\$	\$	\$	\$	s	S	\$
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<b>General Contracto</b>	or:		<ul> <li>payroll shall include</li> </ul>	ed. No changes will be all divisions of wo	h respect to this info rk identified as own f	mation will de allow orces.	ea without writen i	authorization of the	owner. Dollar val
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Sealift:		\$	\$	5	s	s	S	s	\$
Other Transportation:		\$	\$	\$	\$	s	s	\$	s
General Electrical:	***************************************	\$	\$	s	S	\$	\$	S	\$
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ccommodation:		s	\$	\$	\$	\$	5	\$	s
Sealift:		S	\$	\$	5	\$	\$	s	s
Other Transportation:		\$	\$	\$	s	\$	\$	s	s
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		\$	\$	5	S	\$	\$	\$	\$
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# SCHEDULE OF VALUES STIPULATED PRICE CONTRACTS ONLY - APPENDIX C

(Information to be Completed by Tenderer and Submitted with Tender)

Project Number: 05-2020

Item	Description	Estimated		
item	Description	Quantity	Unit	Tendered Price
1	Rock Removal	6,200	cu. m.	
2	Granular Fill (borrow for Road)	21,700	cu. m.	
3	Granular Fill (borrow for Berms)	25,200	cu. m.	
4	Rip Rap	2,865	cu. m.	
5	400mm dia. Culvert	70	m	
6	1200mm dia. Culvert	23	m	
7	Guardrail	1,814	m	
8	Roadside Delineators	96	ea.	
9	Bentonite Liner	4,135	sq. m.	
10	Bollards	12	ea.	
11	Discharge Flume	1	lump sum	
12	Lagoon Discharge structure and piping	1	lump sum	
13	Balance of Project			
			Subtotal	
14	Contingency Allowance			

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1		
3	PERSONAL PROPERTY AND PROPERTY	i i
1	TOTAL TENDERED PRICE FOR THIS PROJECT	
- 1	TO THE TENTO ENGLED PROCESS ON THE TROUBLE	4

(TOTAL TENDERED PRICE FOR THIS PROJECT TO BE REPEATED IN WRITING BELOW)

ח	data	
Signature of Tenderer		Name of Tenderer (please print)
	Payment of the contingency allowance or portion thereof shall only be made in a authorizes additional work to which the unit or lump sump prees of the tender for of the Contingency Allowance will be retained by the Owner	
	Include in the contract price, the contingency allowance as shown in the schedul determined and authorized by the engineer and approved by the owner	le to provide for changes in work as

# LIST OF UNIT PRICES STIPULATED PRICE CONTRACTS ONLY - APPENDIX C

(Information to be Completed by Tenderer and Submitted with Tender)

Project Number: 05-2020

The following are our unit prices for the units of work listed hereunder. The base price for the work is included in our tender, page 1 of Appendix C; these unit prices apply only to variances of the estimated quantity.

	TO BE COMPLETED BY THE GN	TO BE COMPLETED BY THE TENDERER		
	Unit of Work		Unit Price (\$)	
Item	Description	Unit	Addition	Deletion
<b>4</b>	Rock Removal	cu.m.	\$	\$
2	Granular Fill (borrow for Road)	cu.m.		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
3	Granular Fill (borrow for Berms)	cu.m.	Arman Arman Personal Property (Arman Persona) Prope	
4	Rip Rap	cu.m.		
5	400mm dia. Culvert	m		**************************************
6	1200mm dia. Culvert	m		7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7
7	Guardrail	m		
8	Roadside Delineators	ea.		
9	Bentonite Liner	Sq.m.		
10	Bollards	Ea.		
11	Discharge Flume	Lump sum		
12	Lagoon Discharge structure and piping	Lump sum		

# LIST OF UNIT PRICES UNIT PRICE CONTRACTS ONLY - APPENDIX D

(Information to be Completed by Tenderer and Submitted with Tender)

Project Number:

(a)	The conditions in Tender Form, Clause 5.0 apply to the completion of this Appendix.					
(b)	If space for listing items is insufficient, the Owner shall annex a list and make reference to it on this form.					
(c)	(c) Type or print tendered values clearly. An illegible submission may be disqualified at the sole discretion of the Owner.					
	TO BE COMPLETED BY THE GN			TO BE COMPLETED BY THE TENDERER		
1. No	2. Description	3. Estimated Quantity	4. Unit	5. Unit Price	6. Estimated Total Price	
3333						
30000						
				- VALVOVA A LIA		
				To the control of the		
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				And		
3333						

**Total Estimated Contract Price** 

# LIST OF OPTIONS & SUBSTITUTIONS SPECIFIED BY THE OWNER - APPENDIX E

(To be Completed by Tenderer and Submitted with Tender)

Project Number: 05-2020

In accordance with Clause 6 of the Instructions to Tenderers, indicate the effect on the stipulated price for the following options and substitutions listed by the Owner. The Tenderer further agrees that the following prices may be used in the evaluation of the submitted Tender.

All Options, Substitutions and Separate Prices shall include all work necessary for and incidental to the work described.

	Effect on Stipulated Price (\$) (To be Completed by Tenderer and Submitted with Tender)	
Description of Options & Substitutions (To be Completed by the GN)	\$ Addition to Stipulated Sum Price	\$ Reduction to Stipulated Sum Price
	of the state of th	

# LIST OF OPTIONS PROPOSED BY THE TENDERER - APPENDIX F

(Information to be Completed by Tenderer and Submitted with Tender)

Project Number: 05-2020

In accordance with Clause 7 of the Instructions to Tenderers, the Tenderer may propose options or substitutions below. The cost of such options and substitutions are NOT included in the stipulated price.

If this form is not used, the Tenderer should draw a line through the form and initial.

	Effect on Stipulated Price (\$)		
Description of Options & Substitutions proposed by Tenderer	\$ Addition to Stipulated Sum Price	\$ Reduction to Stipulated Sum Price	

### PLANT AND EQUIPMENT LIST - APPENDIX G

(Information to be Completed by Tenderer and Submitted with Tender)

Project Number: 05-2020

The following list is the complete description of plant and equipment I/We propose to use in the execution of this contract. Such plant and equipment will be made available for inspection prior to the award of contract. The plant and equipment shall be moved to the project site upon direction from the Owner and shall not be removed from the site until completion of the contract without written approval from the Owner.

f Table 1		İ	T	T .
Description of unit such as make, model, year and serial #.	Capacity such as size and horsepower rating	Auxiliary and/or special equipment, such as power take-off and power control units.	Condition	Present Location
				<u> </u>
	****			
		······································		·
		1	1	

#### TRANSPORTATION OF MATERIALS - APPENDIX H

- 1. Transportationshipping and handling of materials and all costs thereof are the responsibility of the Contractor unless otherwise noted. Modes of transporting materials shall be decided by the Contractor unless by marine transport in which case Clause 2 shall apply.
- 2. Whenever marine (water) transport is to be utilized, the Contractor shall use the Government of Nunavut specified carriers, and space should be booked directly with the carriers, as follows:
  - 2.1 For the following communities in the Baffin Region:

South Baffin: Cape Dorset, Komirut, and Pangnirtung,

and

#### High Arctic including North Baffin:

Arctic Bay, Clyde River, Grise Fiord, Nanisivik, Pond Inlet, Quiqtarjuaq (Broughton Island), and Kgaaruk (Pelly Bay) (ts far as Nanisivik for furtherance), and Resolute Bay

#### Nunavut Eastern Arctic Shipping (NEAS),

By ships loading at the Montreal area Port of Valleyfield:

Contact: John Lepine

Phone, Toll free: (877) 225-6327

Fax: (514) 523-7875

for transport to Kugaaruk beyond Nanisivik, the Carrier is:

Canada Coast Guard

Contact: Jhn Perry Perrozzino

Phone: (613) 998-1585 Fax: (613) 991-9261

2.2 For the following communities in the Baffin and Kalliq Regions:

Foxe Basin: Hall Beach, Igloolik, and Repulse Bay,

and

Iqaluit,

and

Kivalliq: Arviat, Baker Lake, Chesterfield Inlet, Coral Harbour, Rankin Inlet, Sanikiluaq, and Whale Cove (Note: shipping to Kalliq is from Montreal area):

#### Nunavut Sealink and Supply (NSSI),

By ships loading at the Montreal area Port of Ste-Catherine:

Contact: Daniel Desgagné Phone: (450) 635-0833 Fax: (450) 635-5126 2.3 For the following communities in the Kikmeot Region:

Kitikmeot: Cambridge Bay, Kgluktuk (Coppermine), Gjoa Haven, and Taloyoak:

Northern Transportation Company Limited (NTCL), By barges loading at Hay River, Northwest Territories

Contact: Lynette Storoz Phone: (867) 874-5100 Fax: (867) 874-5102

- 3. The annual shipping rates offered by marine carriers are dependent upon anticipated cargo quantities including the materials for construction projects; therefore, <u>Contractors are to bid using the published sailing schedules and rates available from the above marine carriers</u>, and also available from the Department of Public Works and Services, Finance Division, Contact: John Fast, Traffic Coordinator at (867) 975-5437.
- 4. In exceptional or extraordinary circumstances, where the specified marine carrier's sailing schedule is in substantial conflict with the project schedule, the GN will review the circumstances, taking into account the adverse impact on the project and the specified marine carrier's interests, and the GN may provide authorization to allow the relevant cargo to be shipped with a marine carrier other than the specified marine carrier, depending upon the circumstances; and such authorization must be writing.
- 5. If a Contractor uses a marine carrier other than the GN contracted marine carrier without the GN's written authorization to do so, the Contractor shall be responsible for extra freight cost, administrative costs or any other costs, incurred by the GN which result directly or indirectly from the Contractor's failure to use the GN specified marine carrier as set out in this Appendix. The Contractor shall also be responsible to refund to the GN any monies saved by the Contractor by using a marine carrier other than the specified marine carrier as set out in this Appendix H.