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NUNAVUT WATER BOARD  
NUNAVUT IMALIRIYIN KATIMAYIT  
OFFICE DES EAUX DU NUNAVUT

File: 3BM-CLY0909 / F,1&2

May 30, 2011

Mr. Bhabesh Roy  
Municipal Planning Engineer  
Community Government Services  
Baffin Region, Government of Nunavut  
P.O. Box 379, Pond Inlet  
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Troy Jenkins  
Senior Administrative Officer  
Hamlet of Clyde River  
Box 89  
Clyde River  
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[cao@clyderiver.ca](mailto:cao@clyderiver.ca)

**Subject: Water Licence 3BM-CLY0909 – Submission of the “Operations and Maintenance Manual for Hamlet of Clyde River Wastewater Facility”**

Dear Mr. Roy and Mr. Jenkins

The Nunavut Water Board (“NWB” or “Board”) acknowledges receipt of an Operations and Maintenance (O&M) Manual for the Hamlet of Clyde River’s Wastewater Facility from the Government of Nunavut Community Government Services (GN-CGS) on May 4, 2012 as a requirement of Part F, Items 1 and 2 of water licence 3BM-CLY0909 (Licence). The submission includes the following documents:

- Cover letter dated May 7, 2012;
- Government of Nunavut; Operations & Maintenance Manual; Volume I; Clyde River Waste Water Facility; Project Number OTCD00019055A; Prepared by: exp Services Inc., November, 2011;
- Government of Nunavut; Operations & Maintenance Manual; Volume II; Clyde River Waste Water Facility; Project Number OTCD00019055A; Prepared by: exp Services Inc., November, 2011; and
- Record Drawings; Government of Nunavut, Clyde River Wastewater Lagoon (New Sewage Lagoon and Rehabilitate Existing Lagoon), Prepared by Trow Associates Inc. including:
  - Cover sheet;
  - Overall Site Plan Rev. 5;
  - Site Plan Rev. 5;
  - Truck Discharge Site Plan Rev. 6;
  - Lagoon Details 1 Rev. 5;
  - Lagoon Details 2 Rev. 5; and
  - Municipal Location Plan Rev.1.

In its preliminary review of GN-CGS’s submission, the Board referred to previous correspondence on the file dated October 21, 2011 in which the Board directed the Licensee to revise the previous version of the O&M Manual, dated January 2011, to address the comments received during the previous review process,



and to resubmit a complete O&M Manual that addresses all the components required by Part F, Item 1 of the Licence including solid waste and hazardous waste management (see attachment). The Board notes that this submission still does not address the above noted requirements, and that it is labeled “*Draft*”. As such, the Board is not in a position to approve of the O&M Manual until:

1. All components of condition Part F, Item 1 have been satisfied;
2. The document is finalized, with all references to “*Draft*” removed;
3. The document is signed; and
4. The initial release date is filled in.

However, the Board considers that distribution of GN-CGS’s O&M Manual to interested parties may provide GN-CGS with valuable input.

The submission has been placed on the NWB public registry and is available from the NWB ftp site using the username “public” and password “registry” without the quotes at the following link:

[ftp://nunavutwaterboard.org/1%20PRUC/3%20MUNICIPAL/3B/3BM%20-%20Municipality/3BM-CLY0909/3%20TECH/7%20OM%20PLAN%20\(F\)/111201%203BM-CLY0909%20OM%20Manual-IMLE/](ftp://nunavutwaterboard.org/1%20PRUC/3%20MUNICIPAL/3B/3BM%20-%20Municipality/3BM-CLY0909/3%20TECH/7%20OM%20PLAN%20(F)/111201%203BM-CLY0909%20OM%20Manual-IMLE/)

The NWB gives interested persons thirty (30) days to review the submission and make representations to the NWB. All representations shall be submitted to the NWB’s Manager of Licensing at [licensing@nunavutwaterboard.org](mailto:licensing@nunavutwaterboard.org) before June 30, 2012, 5:00 pm Mountain Standard Time. At the end of the review period the NWB may provide additional procedural instructions.

Finally, GN-CGS is reminded that as stated in its correspondence dated February 25, 2011 and October 21, 2011, processing of the water licence renewal application for 3BM-CLY0909 received November 27, 2009 remains on hold pending submission and Board approval of a revised Plan for Compliance.

Should you have any questions please do not hesitate to contact the NWB office.

Sincerely,

*Original signed by:*

Phyllis Beaulieu  
Manager of Licensing

PB/kt/pb

Attachment:

Letter from D. Hohnstein, NWB, to G. Scott, GN-CGS and T. Jenkins, Hamlet of Clyde River,  
Re: *Water Licence 3BM-CLY0909 – Operations and Maintenance Manual for Wastewater Treatment Facility, Hamlet of Clyde River*, dated October 21, 2011

