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APPENDIX B

Tender Reference Number

(Please refer to this number when making enquiries)

CT03-2004

Nunavummi Nangminiaqtunik Ikajuuti (NNI) Policy Incentives Form

The Government of Nunavut (GN) has implemented the Nunavummi Nangminiaqtunik Ikajuuti (NNI) Policy to promote Inuit, Nunavut, and Local Business and labour. All Tenderers/Proposers wishing to obtain a bid adjustment as outlined in this policy, MUST indicate the value of any Inuit, Nunavut and/or Local inputs to the Contract. This will include the Tenderers/Proponents "own forces" and may also include any other Nunavut or Inuit owned Sub-contractor or supplier and labour.

The following information is required as part of the TENDER/PROPOSAL and must include all applicable cost elements for the Tenderer/Proposer and all sub-contractors and suppliers. Cost inputs that are Inuit, Nunavut or Local, as defined by the NNI Policy will receive an adjustment. The GN reserves the right to request clarification or additional information of the amounts claimed below and failure to provide such information may result in the bidder not receiving the adjustment. The maximum adjustment for cost inputs is 20%.

SUBMIT THIS FORM AS PART OF YOUR TENDER BID/PROPOSAL

USE ACTUAL BID PRICING ON THIS FORM, THE GN WILL CALCULATE BID ADJUSTMENTS.

COST ELEMENTS \$ BREAKDOWN		- Note: Inuit firms are those on the NTL Inuit Firms Registry, and Nunavut Businesses are those approved by the GN for the NNI Registry of Nunavut Businesses. Registered Nunavut Businesses and Inuit Firms are "Local" if they are registered for the community where the work will be carried out. - Company status will be verified by the GN and preference and bid adjustments will be in accordance with the business's status and the NNI adjustment factors. - The \$ to Inuit Firms compared to the total bid must meet contract requirement % for Inuit Goods & Services.					
Give a breakdown of your total bid by applicable cost components.		\$ for cost component	Check appropriate column(s) below for named companies. Bid adjustments will be calculated by the GN based on the companies actual registered status with the GN and with NTL.				
Component	Company Name		Nunavut Businesses 14%	Inuit Businesses 3%	Local Businesses 3%	Other 0%	Total %
Payroll (use table below for breakdown)		\$					
Material Supplier 1		\$	☐	☐	☐	☐	
Material Supplier 2		\$	☐	☐	☐	☐	
Equipment		\$	☐	☐	☐	☐	
Accommodation		\$	☐	☐	☐	☐	
Transportation		\$	☐	☐	☐	☐	
Subcontractor 1		\$	☐	☐	☐	☐	
Subcontractor 2		\$	☐	☐	☐	☐	
Subcontractor 3		\$	☐	☐	☐	☐	
General Expenses - may include profit & overhead		\$	☐	☐	☐	☐	
If more subs/ suppliers, attach list in same format	TOTAL BID	\$					

Payroll Table: Give a \$ breakdown of the labour amount shown on the cost breakdown table above. Note: the \$ Inuit Labour compared to the total labour must meet the minimum % Inuit labour contract requirement.						
Total Payroll \$ from table above	\$ Other Labour	\$ Local Nunavut Labour	\$ Nunavut Labour excl. Local	\$ Local Inuit Labour	\$ Inuit Labour (excl. Local)	\$ Total Inuit Labour
\$	\$	\$	\$	\$	\$	\$
Adjustments given will be:		(17%)	(14%)	(20%)	(17%)	

LOCAL/NUNAVUT/INUIT EMPLOYMENT AND TRAINING

Local/Nunavut/Inuit employment and training are high priorities with the Government of Nunavut (GN). General Contractors and Sub-contractors contracted for work on Government of Nunavut projects are required to hire Local and Nunavut and Inuit residents to the maximum extent possible. Information regarding available Local and Nunavut and Inuit workers can be obtained from a Federal Government Employment Centre, a Federal Government Outreach Centre, or Hamlet Office, and Education Department Career Centres of the Government of Nunavut.

Federal Government Employment Centres:

<u>Location</u>	<u>Phone Number</u>	<u>Facsimile Number</u>
Rankin Inlet	(867) 645-2853	(867) 645-2148
Iqaluit	(867) 979-6271	(867) 979-6070

Federal Government Outreach Centres or Hamlet Offices:

<u>Location</u>	<u>Phone Number</u>	<u>Facsimile Number</u>
Arviat	(867) 857-2678	(867) 857-2502
Qikiqtarjuaq (Broughton Island)	(867) 927-8832	(867) 927-8120
Cape Dorset	(867) 897-8943	(867) 897-8030
Clyde River	(867) 924-6220	(867) 924-6293
Pond Inlet	(867) 899-8935	(867) 899-8940
Cambridge Bay	(867) 983-2120	(867) 983-2570
Baker Lake	(867) 793-2517	(867) 793-2509
Taloyoak	(867) 561-6341	(867) 561-5057
Kuugaruk (Pelly Bay)	(867) 769-6281	(867) 769-6069
Kugluktuk (Coppermine)	(867) 982-4471	(867) 982-3060
Gjoa Haven	(867) 360-7141	(867) 360-6049
Igloolik	(867) 934-8830	(867) 934-8757
Pangnirtung	(867) 473-8953	(867) 473-8832

Training is encouraged on all construction projects and, in some tenders, will be made a contract requirement. Funding to offset training costs is provided through the Building and Learning strategy, the Apprenticeship Program, the Training On The Job Program and Women in Trades and Technology, and as a contract bonus pursuant to the Nunavummi Nangminiaqtunik Ikajuuti Policy, Government of Nunavut. Contractors can obtain further information from the Education Department Career Centres, Government of Nunavut.

Education Department Career Centres, Government of Nunavut:

<u>Location</u>	<u>Phone Number</u>	<u>Facsimile Number</u>
Cambridge Bay	(867) 983-7214	(867) 983-2004
Iqaluit	(867) 975-5653	(867) 975-5670
Rankin Inlet	(867) 645-5039	(867) 645-2148
Igloolik	(867) 934-8192	(867) 934-8808

EMPLOYMENT REPORT

The successful General Contractor will be required to complete an Employment Report for ALL site employees that have worked on this project. The Contractor is required to complete a standard GN employment report.

A SAMPLE of the required Employment Report is attached on the following page. This form is available from the Owner.

This information **must** be submitted with each Progress Claim on contracts over \$100,000.00 as well as with the Substantial Certificate of Completion, updated with the Final Certificate of Completion.

For projects under or equal to \$100,000.00 the Employment Report must be submitted with the substantial Certificate of Completion, updated with the Final certificate of Completion. At the sole discretion of the owner, the information may be required with each Progress Claim.

It is the General Contractor's responsibility to obtain the required information from the sub-trades and sub-sub-trades.

The successful General Contractor shall comply with the requirements of Clauses GC52, GC53, GC54 and GC55. Specifically in respect to Clause GC54, if requested to do so by the Owner, the successful General Contractor shall be responsible to obtain an "Employee Verification and Consent Form" included as Appendix "B", page 4.

EMPLOYEE VERIFICATION AND CONSENT FORM

TO: GOVERNMENT OF NUNAVUT (GN)

My full name is _____
(Print or Type)

My permanent home address is _____
(mailing and physical
address) _____

I am employed by _____

On _____
(Name or Description of Project)

I have lived in Nunavut for at least the past 12 months and in _____

_____ For at least the past 6 months.
(Community)

AND TO WHOM IT MAY CONCERN

I hereby authorize any Federal, Provincial or Territorial government department or agency to release particulars and/or a copy of my Nunavut Health Care Card, Nunavut Driver's License, Nunavut Motor Vehicle Registration, Nunavut General Hunting License, and Nunavut Tungavik Inc. (NTI) to release my Beneficiary number or card, or any other documentation which the GN may deem helpful or necessary in verifying my place of residence or Beneficiary status.

(Witness) (Employee Signature)

Signed _____
(Date) (Year)

BID ADJUSTMENT INFORMATION

Information to Tenderers in regards to Appendix "B-1" and Appendix "B-2". The Instructions to Tenderers section, Clause 4, also provides information about tender requirements and procedures related to the NNI Policy.

- This contract shall be awarded to the Tenderer who is responsive and responsible (as defined in the Government Contract Regulations) and who has submitted a tender that, after the application of any tender adjustment permitted under the Nunavummi Nangminiaqtunik Ikajuuti (NNI) Policy, is lower than that submitted by any other responsive and responsible Tenderer. Bid and contract requirements have been developed to comply with the letter and the spirit and intent of the NNI Policy.
- If and when requested by the GN, the Tenderer shall, prior to award, provide the GN with any and all clarifications, substantiations or further explanation about the proposals made by the Tenderer in respect to Local, Nunavut, Inuit and other content contained in their bid and reflected on Appendices "B-1" and "B-2".
- Tenderers are required to identify the dollar value of Own Forces as well as to name ALL subcontractors/suppliers and to identify their dollar value.
- Amendments affecting the tendered price shall require the Tenderer to also amend Appendix "B-1" to reflect the change, prior to the Phase I tender closing.
- Dollar value of Own Forces/Subcontractors noted in Appendix "B-1" shall include all amounts listed in Appendix "B-2" (i.e. payroll, transportation, equipment, etc.) for the Tenderer and all subcontractors. B-2 amounts that exceed the B-1 amounts will not be considered for bid adjustment.
- Dollar value(s) for payroll on Appendix "B-2" shall include all payroll costs for all divisions of work identified as Own Forces.
- An approved Nunavut Business or Inuit Firm will only receive bid adjustments for subcontractors, suppliers, payroll, and other bid components for those parts of bid that are Own Forces, or that are subcontracted to approved Nunavut businesses and/or Inuit firms, or for payroll to Inuit or Nunavut Residents. Bid adjustments will not be given for those portions of the bid that are not Nunavut or Inuit content. The definition of "Nunavut Business", "Inuit Firm", "Inuit" and "Nunavut Resident" are to be those definitions in the NNI Policy Definitions Appendix.
- Any business that is not an approved Nunavut Business, two weeks prior to tender closing, or is not an approved Inuit Firm prior to tender close, will not receive a bid adjustment for their portion of the bid, with the exception of the Inuit and/or Nunavut Payroll components, and amounts listed on Appendix B-1 as subcontracted to Nunavut and/or Inuit firms approved by the foregoing deadlines. Payroll to Inuit and Payroll to Nunavut Residents, need not be supplied by an Inuit Firm or a Nunavut Business to receive a bid adjustment.
- A Tenderer (General Contractor) that is not a Nunavut Business or an Inuit Firm will only receive bid adjustments for Inuit and/or Nunavut Payroll amounts, and for amounts identified on Appendix B-1 as going to approved Nunavut Businesses and/or Inuit Firms. A completed Appendix B-2 for each named Nunavut Business and/or Inuit firm listed on Appendix B-1 must be submitted by the General Contractor for the Nunavut and/or Inuit subcontractor or supplier amounts to be eligible for bid adjustment.

APPENDIX B-1

General Contractors & Sub-Contractors Dollar Amount

Project Title: Water Works and Water Supply, Water Treatment Plant
Project Location: Gjoa Haven, Nunavut Project Number: 02-4200

Tenderers are required to identify the dollar value of Own Forces as well as ALL Sub-Contractors that will be involved in the completion of this project. This Appendix MUST be submitted no later than the time and date set for the Phase I tender closing. If this Appendix is not submitted or is incomplete the tenderer may be disqualified. By signing this Tender, the Tenderer is certifying that the information on this Appendix is correct. Changes to this information will not be accepted after Phase I Tender Closing. The owner reserves the right to ask the tenderer for substantiation of information provided.

General Contractor: (Full Business Name)	Own Forces Amount: (\$)
	\$
Sub-Contractors: (Full Business Name)	Sub-Contract Amount: (\$)
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Other(s)	Amount: (\$)
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
TOTAL	\$

SUBSTANTIATION OF BID ADJUSTMENT - APPENDIX B-2

Project Name: _____ **This Appendix must be received within 24 hours of the Phase I tender close.** To receive bid adjustments, as per the Nunavutmmi Nangminiaqtunik Ikajuti (NNI) Policy, all tenderers **MUST** complete this form. The Nunavut, Local and Inuit firm status, as defined by the NNI Policy, of named companies will be verified by the owner. The owner reserves the right to request substantiation of information provided. No changes with respect to this information will be allowed without written authorization of the owner. Dollar value for General Contractor: _____ payroll shall include all divisions of work identified as own forces.

Mechanical Sub-Contractor (full business name):

Payroll		Local Nunavut Residents	Nunavut Res. (excl. Local)	Local Inuit Beneficiaries	Inuit Beneficiaries (excl. Local)	Total \$ Inuit Payroll (for GN use)	% Inuit of Total Payroll (for GN use)	Other Payr. - not Nunavut or Inuit	Total Payroll
Cost Components (excluding Payroll)		*Nunavut Firms		*Nunavut & **Inuit Firms		**Inuit Firms			
Identify Work to be Completed by own forces or Name Subcontractor/ Supplier		(not NNTI approved Inuit)		(GN & NNTI approved)		(not GN approved Nunavut)			
		Local & Nunavut (excluding Inuit)	Nunavut (excl. Local & Inuit)	Inuit & Local & Nunavut	Inuit & Nunavut (excluding Local)	Inuit & Local	Inuit (excluding Local)	(not GN or NNTI approved firm)	Total each Line
General Expenses:		\$	\$	\$	\$	\$	\$	\$	\$
Accommodation:		\$	\$	\$	\$	\$	\$	\$	\$
Sealift:		\$	\$	\$	\$	\$	\$	\$	\$
Other Transportation:		\$	\$	\$	\$	\$	\$	\$	\$
General Plumbing:		\$	\$	\$	\$	\$	\$	\$	\$
Sprinklers:		\$	\$	\$	\$	\$	\$	\$	\$
Insulation:		\$	\$	\$	\$	\$	\$	\$	\$
Sheet Metal:		\$	\$	\$	\$	\$	\$	\$	\$
Controls:		\$	\$	\$	\$	\$	\$	\$	\$
List Material Supplier(s) below		Note: Business must be specifically approved by the GN for supply of applicable product to receive Nunavut bid adjustment.							
1		\$	\$	\$	\$	\$	\$	\$	\$
2		\$	\$	\$	\$	\$	\$	\$	\$
3		\$	\$	\$	\$	\$	\$	\$	\$
List Miscellaneous Expenses below		Note: The name of the applicable company, or an indication of "own forces" must be given, to be considered for bid adjustment.							
1		\$	\$	\$	\$	\$	\$	\$	\$
2		\$	\$	\$	\$	\$	\$	\$	\$
3		\$	\$	\$	\$	\$	\$	\$	\$
TOTALS: Payroll + Other Cost Components		\$	\$	\$	\$	\$	\$	\$	\$
Total \$ and % Inuit Content (for GN use):		\$	\$	\$	\$	\$	\$	\$	\$
Amount Qualified for NNI Adjustment		\$	\$	\$	\$	\$	\$	\$	\$
Adjustment - %		17%	14%	20%	17%	6%	3%	0%	\$
NNI Adjusted		\$	\$	\$	\$	\$	\$	\$	\$

This section for GN use: NNI adjustments: 14% Nunavut, -3% Local, -3% Inuit

SUBSTANTIATION OF BID ADJUSTMENT - APPENDIX B-2

Project Name: _____ This Appendix must be received within 24 hours of the Phase I tender close. To receive bid adjustments, as per the Nunavutmi Nanginiqatunik Ikajuit (NNI) Policy, all tenderers MUST complete this form. The Nunavut, Local and Inuit firm status, as defined by the NNI Policy, of named companies will be verified by the owner. The owner reserves the right to request substantiation of information provided. No changes with respect to this information will be allowed without written authorization of the owner. Dollar value for General Contractor: _____ payroll shall include all divisions of work identified as own forces.

Other Sub-Contractor (full business name): _____

Payroll		Local Nunavut Residents	Nunavut Res. (excl. Local)	Local Inuit Beneficiaries	Inuit Beneficiaries (excl. Local)	Total \$ Inuit Payroll (for GN use)	% Inuit of Total Payroll (for GN use)	Other Payr. - not Nunavut or Inuit	Total Payroll
Cost Components (excluding Payroll)									
Identify Work to be Completed by own forces or Name Subcontractor/ Supplier		*Nunavut Firms (not NTI approved Inuit)		*Nunavut & **Inuit Firms (GN & NTI approved)		**Inuit Firms (not GN approved Nunavut)		Other (not GN or NTI approved firm)	
		Local & Nunavut (excluding Inuit)	Nunavut (excl. Local & Inuit)	Inuit & Local & Nunavut	Inuit & Nunavut (excluding Local)	Inuit & Local	Inuit (excluding Local)		
General Expenses:		\$	\$	\$	\$	\$	\$	\$	\$
Accommodation:		\$	\$	\$	\$	\$	\$	\$	\$
Sealift:		\$	\$	\$	\$	\$	\$	\$	\$
Other Transportation:		\$	\$	\$	\$	\$	\$	\$	\$
List Material Supplier(s) below									
1		\$	\$	\$	\$	\$	\$	\$	\$
2		\$	\$	\$	\$	\$	\$	\$	\$
3		\$	\$	\$	\$	\$	\$	\$	\$
List Miscellaneous Expenses below									
1		\$	\$	\$	\$	\$	\$	\$	\$
2		\$	\$	\$	\$	\$	\$	\$	\$
3		\$	\$	\$	\$	\$	\$	\$	\$
TOTALS: Payroll + Other Cost Components		\$	\$	\$	\$	\$	\$	\$	\$
Total \$ and % Inuit Content (for GN use):									
Amount Qualified for NNI Adjustment		\$	\$	\$	\$	\$	\$	\$	\$
Adjustment - %		17%	14%	20%	17%	6%	3%	0%	
NNI Adjusted		\$	\$	\$	\$	\$	\$	\$	\$

Note: for additional "Other Sub-contractors" use photocopies of this page

(Information to be Completed by Tenderer and Submitted with Tender)

The following are our unit prices for the units of work listed hereunder. The base price for the work is included in our tender; these unit prices apply only to variances of the estimated quantity.

Government of Nunavut
Construction Tender
April 2000

Appendix C
Page 1 of 1

Appendix D

Project Name:

Project No:Contract No:Reporting Period From:To:

(CHECK ONE)

Progress Claim No.

Substantial Certificate of Completion

Final Certificate of Completion

Date:Date: _____Employee's Name

** Inuit

Employee's Address:Date _____Hrs. Work.HoursGross

* Class	
---------	--

Contractors / Subcontractors Name & Title(Print)Contractors / Subcontractors Signature:Date:

* Classifications:

1.51

1. Superintendent	2. Carpenter
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3. Carpenter

4. Labourer

5. Mechanical

6. Mechanical7. Electrician8. Electrical9. Drivwall/10 Drwaller

/	11 Other
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****Beneficiary of the Nunavut Land Claim Agreement**

(Information to be Completed by Tenderer and Submitted with Tender)

- (a) The conditions in Tender Form, Clause 5.0 apply to the completion of this Appendix.
- (b) If space for listing items is insufficient, the Owner shall annex a list and make reference to it on this form.
- (c) Type or print tendered values clearly. An illegible submission may be disqualified at the sole discretion of the Owner.

Government of Nunavut
Construction Tender
April 2000