

FAX TRANSMITTAL**RECEIVED**
OCT 21 1999**DILLON**
CONSULTING

TO: Raymond Kamookak, SAO

ORGANIZATION: Hamlet of Gjoa Haven

FAX NO.: (867)360-6369

FROM: Tanya Smith

SUBJECT: Operation and Maintenance Manuals

DATE: October 19, 1999

FILE NO(S): 99-6790

TOTAL PAGES
(Including this page):

IF YOU DO NOT RECEIVE ALL PAGES OF THIS FAX, PLEASE CALL: (867) 979-6712

CONFIDENTIALITY WARNING: This transmission may contain confidential documents and/or information. If you are not the intended recipient, please notify us immediately and be advised that any disclosure, copying, or distribution of this facsimile or its contents is strictly prohibited by law.

Dear Mr. Kamookak,

In order to complete the sewage and solid waste operation and maintenance manuals for the Hamlet of Gjoa Haven, we require the following information from the Hamlet.

- 1.) A detailed description on the current operation and maintenance carried out by the hamlet at the sewage and solid waste sites.
- 2.) A detailed site description of each location. It would be helpful if you would include sketches and diagrams of each site. Discharge method of sewage lagoon.
- 3.) Source and method of distribution and treatment of water to the community.
- 4.) Year each facility was built and it's approximate capacity.
- 5.) Types and quantity of equipment used to maintain each site. (Garbage trucks/ stake trucks/ sewage trucks/loaders/ dozers)
- 6.) Site personnel, their title, and phone number. (Foreman?)
- 7.) Hamlet Fire Department phone number.
- 8.) How are hazardous materials stored/disposed of?
- 9.) Any additional reports or studies you can provide on the facilities would be useful.

Please send me the above information at your convenience. We will have the draft document out for your review following us receiving the above information.

Thank you for your assistance on this project.

P.O.
978,
Igloolik,
Northwest Territories,
Canada
X0A 0H0
Telephone
(867) 979-6712
Fax
(867) 979-0345

INTERNAL	
PC	MAW
LA	Oct 21 99
OM	
TA	Nov 16/99
BS	
ED	
CFO	
DRD	
Faxed to Hamlet	

Dillon Consulting
Limited