

**From:** [Jean Allen](#)  
**To:** [Phyllis Beaulieu](#)  
**Subject:** Re: 110812 3BM-GRI0911 Refund Required  
**Date:** Thursday, August 25, 2011 8:58:43 AM

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Good morning Phyllis,

In regards to this payment from Grise Fiord. I was speaking with a lady at Finance and she said it would be easier and much quicker if we can return the cheque for \$60 and ask for a new cheque for \$30. There is currently noone doing refunds at finance, the person who did them before will process urgent requests but I don't think \$30 will be considered urgent. We have not yet received this cheque so it hasn't yet been processed. How would you like to proceed? I apologize for any inconvenience.

Regards,

Jean

>>> Phyllis Beaulieu <[licensing@nunavutwaterboard.org](mailto:licensing@nunavutwaterboard.org)> 8/12/2011 11:09 AM >>>

Please see attached letter regarding an administration fee paid by the Hamlet of Grise Fiord. Please process the cheque for \$60.00 and arrange for a refund back to the Hamlet in the amount of \$30.00.  
Regards,

Phyllis Beaulieu  
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Nunavut Water Board  
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