



## Environmental Emergency Contingency Plan Hamlet of Kugluktuk

*Prepared by*

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Environmental Emergency Contingency Plan  
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## Preamble

This Environmental Emergency Contingency Plan relates to the collection, transportation, storage, and treatment operations associated with sewage and solid waste for the Hamlet of Kugluktuk, Nunavut. This plan applies to all operations and spill events relating to sewage, solid waste and hydrocarbons (gasoline, oil, and lubricants) in the Hamlet of Kugluktuk, Nunavut (formerly known as Coppermine).

The following formal distribution will be made after this document receives approval:

- Hamlet of Kugluktuk:
  - Mayor and Council
  - Senior Administrative Officer (SAO)
  - Hamlet Operations Staff
  - Fire Department
  - Community Health Centre
  - RCMP Detachment.
  
- Nunavut Water Board.

Additional copies and updates of this plan may be obtained by writing to:

Hamlet of Kugluktuk  
Senior Administrative Officer  
Kugluktuk, Nunavut, X0E 0E0

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## 1.0 Introduction

### 1.1 Purpose of Plan

The impacts of spills can be catastrophic and may threaten or damage the environment, especially water supplies. As such, the Government of Nunavut (GN) requires contingency plans be written and fully implemented. The purpose of this *Environmental Emergency Contingency Plan* is to provide a plan of action for all spills (sewage, solid waste, and petroleum products) that may occur as a result of sewage collection and treatment, and solid waste collection and disposal operations undertaken within the Hamlet of Kugluktuk, Nunavut.

The Plan also focuses on the health and safety of both workers and the general public.

This *Environmental Emergency Contingency Plan* will assist in implementing corrective options quickly to minimize environmental damage. Furthermore, it defines the responsibilities of key personnel and outlines procedures to effectively and efficiently contain and recover spills of sewage, solid waste, and hydrocarbon products arising from water, sewage, and solid waste; collection, transportation, storage, and treatment operations. It will assist the Hamlet in meeting the regulatory requirements related to reporting events to the appropriate authorities within the prescribed time period.

The Plan should be incorporated into the Hamlet's Environmental Management System (EMS), should one be established by the Hamlet as suggested by the Nunavut Water Board.

### 1.2 Objectives

The objectives of this Emergency Contingency Plan are to:

- ✓ Ensure the health and safety of workers and the general public
- ✓ Provide a plan including procedures so that the Hamlet and their Spill Response Team can rapidly respond to a spill situation and minimize injury to individuals and environmental damage
- ✓ Comply with all existing regulations
- ✓ Cooperate with other groups and agencies
- ✓ Be prepared and able to provide an integrated team approach with all involved departments and agencies

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- Keep staff, government officials, and Hamlet residents informed.

### 1.3 Hamlet of Kugluktuk Environmental Policy

It is the policy of the Hamlet of Kugluktuk to fully comply with all applicable legislation to ensure the protection of the environment in the territory of Nunavut. The legislation includes, but is not limited to:

- Nunavut Safety Act
- Environmental Protection Act, Section 34 – Spill Contingency Planning and Reporting Regulations
- Nunavut Waters and Nunavut Surface Rights Tribunal Act.

The Hamlet will cooperate with other groups committed to protecting the environment and shall ensure that Hamlet employees, regulatory authorities, and the public are informed on the policies and procedures developed to help protect the environment and the citizens of the Hamlet of Kugluktuk.

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## 2.0 Site Description

### 2.1 General Site Description

This *Environmental Emergency Contingency Plan* is to be implemented within the Municipal boundaries of the Hamlet of Kugluktuk, Nunavut.

The Hamlet of Kugluktuk is situated on Coronation Gulf at the mouth of the Coppermine River. The Hamlet is situated in a rocky area on the west side of the Coppermine River, at latitude 67°49'N, longitude 115°06'W. The Hamlet is predominately residential with a few small commercial establishments including a hotel, several construction contracting businesses, a grocery store, and a variety of other small businesses. Hunting and fishing in the traditional manner are still prime occupations for many of the inhabitants. Community buildings include a high school, elementary school, arena, swimming pool, Hamlet office, public works yard, GN offices, and police station. The community has a population of approximately 1,585 residents.

### 2.2 Sewage Collection, Water Supply, Treatment and Distribution, and Storage

The Hamlet provides trucked water service for the community. Water is drawn from the Coppermine River and treated by membrane filtration and chlorination. Treated water is distributed by tanker truck to storage tanks in each building. Potential environmental emergencies include:

- ✓ Chlorine spill
- ✓ Fuel spill.

Sewage is collected by vacuum truck, and transported to a Sewage Treatment Facility operated by the Hamlet of Kugluktuk located approximately 4 km west-southwest of the Hamlet on Coronation Drive. Sewage is discharged into a lagoon, which provides primary treatment before discharging to an engineered wetland where treatment is completed. Potential environmental emergencies include:

- ✓ House tank spill
- ✓ Tank truck spill
- ✓ Spill/discharge from the lagoon, or untreated or partially treated sewage.

The Hamlet of Kugluktuk provides regular solid waste pickup for the Community's residents, businesses, and institutions. Solid waste is trucked to the Hamlet's Solid Waste Management Facility, which is located adjacent to the sewage treatment facility on Coronation Drive, approximately 4 km west-southwest from the Hamlet. The Solid Waste Management Facility includes a landfill cell for municipal solid waste, a landfarm for contaminated soils, a storage area for hazardous and liquid wastes, and a long-term

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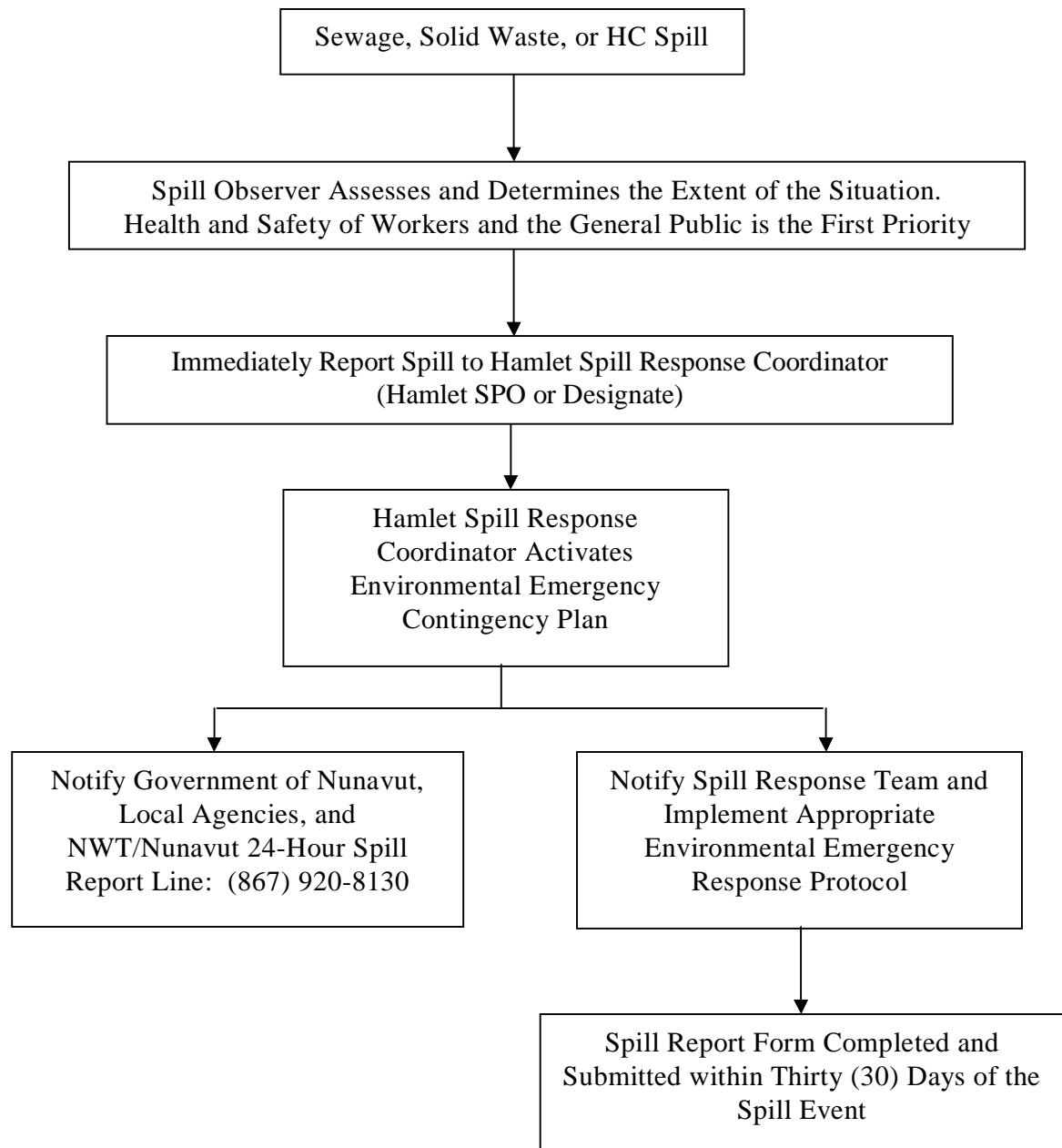
storage area for bulky metals. Municipal solid waste is burned daily prior to spreading and compaction by a loader. Potential environmental emergencies include:

- ¥ Fuel spill
- ¥ Discharge of impacted surface water
- ¥ Fire
- ¥ Leachate seeps
- ¥ Hazardous waste spill.

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### 3.0 Spill Response Organization

The following is a flow chart to illustrate the sequence of events that must be followed in the event of a sewage, solid waste, or HC (hydrocarbon) spill occurring during supply, distribution, collection, transportation, storage, and treatment operations:



**Emergency Response Flow Chart**



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### 3.1 Spill Response Team

The Hamlet Senior Administrative Officer (SAO) or his/her Designate will serve as the Spill Response Coordinator for the Hamlet in the event of a sewage or HC spill during collection, transportation, storage, or treatment operations. The SAO of the Hamlet of Kugluktuk will appoint and train appropriate personnel to make up the Spill Response Team, which normally consist of the following personnel:

- Spill Response Coordinator (Hamlet SAO or Designate)
- Hamlet Works Personnel.

The responsibilities of the Spill Response Coordinator are as follows:

1. Assume complete authority over the spill scene and coordinate all personnel involved
2. Control access, and ensure the health and safety of workers and the general public
3. Evaluate the spill situation and develop an overall plan of action
4. Activate the *Environmental Emergency Contingency Plan* for the Hamlet of Kugluktuk
5. Immediately report the spill to the NWT/Nunavut 24-Hour Spill Report Line at (867) 920-8130, and other applicable regulatory or assistance agencies
6. Provide regulatory agencies with information regarding the status of the clean-up activities
7. Act as a spokesperson on behalf of the Hamlet of Kugluktuk with regulatory agencies, the public, and the media
8. Prepare and submit a report on the spill incident to regulatory agencies within 30 days of the event
9. Obtain the assistance of regulatory agencies, consultants, and/or contractors with the skills and equipment to deal with emergency situations deemed to be beyond the capabilities of Hamlet staff.

### 3.2 Contact Information

A complete listing of contact information, including telephone numbers of standard regulatory agencies, Hamlet personnel, and assistance agencies who may be contacted to

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supply resources, expertise, and advice needed to deal with a spill emergency is included in Appendix A.

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## 4.0 Spill Reporting Procedure

The Spill Response Coordinator must be notified immediately by any individual who is aware of any spill either by phone, radio, or in person.

The following are the incident reporting procedures once the Spill Response Coordinator activates this Environmental Emergency Spill Contingency Plan:

1. Report spill immediately to the 24-Hour NWT/Nunavut Spill Report Line Phone (867) 920-8130 (Section 4.1)
2. Report immediately to the INAC Manager, Water Resources in Iqaluit at (867) 975-4550
3. Notify Hamlet of Kugluktuk Fire Department
4. Fill out the NWT/Nunavut Spill Report Form (Appendix B) within thirty (30) days of the spill event occurring.

### 4.1 NWT/Nunavut Spill Report Line

All spills, as defined in this document, must be reported immediately to the 24-hour NWT/Nunavut Spill Report Line. The following information should be gathered prior to making the call:

- ✓ Date and time of spill (if known)
- ✓ Location and map coordinates (if known) and direction of flow of spill materials if moving
- ✓ Party responsible for spill
- ✓ Product/material spilled and quantity estimate
- ✓ Cause of spill
- ✓ Note whether spill has been contained or if it is still releasing into the environment
- ✓ Extent of contaminated area
- ✓ Factors affecting spill or recovery, such as weather conditions or terrain
- ✓ Note whether spill containment is available
- ✓ Action taken or proposed
- ✓ If assistance is required
- ✓ Possible hazards to individuals, property or environment (e.g. fire, drinking water, fish, wildlife, etc.)
- ✓ Health and safety issues.

The information collected should be brief, and rough estimates made to enable the Spill Report Line and the Spill Response Coordinator to assess the situation. The information

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is similar to that required on the Nunavut Spill Report form that must be completely filled out and submitted within thirty days of the incident. This form is included as Appendix B.

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## 5.0 Action Plans

### 5.1 Initial Action

The instructions to be followed by the first person on the spill scene are as follows:

1. Always be alert, and consider your safety and the safety of others first
2. If possible, estimate the volume of material that has been spilled
3. Assess the hazard of people in the vicinity of the spill
4. If possible, and safety permits, attempt to stop the release of product to minimize potential for environmental impacts
5. Immediately report the spill to the Spill Response Coordinator
6. Resume any effective action to contain, mitigate, or terminate the flow of the spilled material.

### 5.2 Environmental and Human Health Protection and Mitigation Measures – General Procedures

The environmental protection and mitigation measures outlined in the following sections are to be taken by all personnel responding to a spill event. This will reduce the chance of environmental impairment and health hazards due to a spill, release, or other incident.

The following general clean-up procedures shall apply for all spill areas within the Hamlet:

- ✓ Control access to the area, and ensure the health and safety of workers and the general public
- ✓ Always wear personal protective equipment (PPE)
- ✓ Smoking is prohibited during all spill response activities
- ✓ Eliminate all ignition sources
- ✓ Contain spills on soil or rock by construction of earthen dykes using available material. If soil is not available, place sorbent materials or a boom in the path of the spill. As the sorbent barrier becomes saturated, continually replace it. Fuel or other liquids lying in pools, or trenches are to be removed with pumps, buckets, or skimmers
- ✓ If the ground is snow covered, create snow dykes, and line them with a chemically-compatible liner for containment and recovery of liquid

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- ✓ For fuel spills on water, deploy containment booms, and recovery as much fuel as possible with a work boat and skimmer if less than 1/10<sup>th</sup> of the area is covered in ice. If the area is frozen, burn fuel spills using igniters
- ✓ Apply sorbent materials, if necessary
- ✓ Assess potential for disturbance of wildlife, fish, and archaeological sites from spill or clean-up operations
- ✓ Notify environmental authorities to discuss available and feasible disposal and clean-up options
- ✓ Conduct required clean-up operations
- ✓ Assess and appropriately treat any areas disturbed by clean-up activities with laboratory testing
- ✓ Ensure that the site has been completely restored. Resume operations, only once all work is finalized and laboratory testing confirmed.

Procedures for containing spills of specific contaminants are provided in the following sections.

### 5.3 Mitigative Measures: Hydrocarbon Spills (Gasoline, Diesel Fuel, Hydraulic Fluid, Lubricating Oil and Aviation Fuel)

If possible, and safety permits, stop the flow of product, which is occurring, and eliminate all ignition sources. ***Smoking is prohibited during all spill response activities.***

#### 5.3.1 Hydrocarbon Spill on Soil, Gravel, Rock, or Vegetation

- ✓ Build a containment berm using soil material or snow and place a plastic tarp at the foot of the berm easily capture the spill after all vapours have dissipated
- ✓ Remove the spill by using absorbent pads or excavating the soil, gravel or snow
- ✓ Remove spill splashed on vegetation using particulate absorbent material.

#### 5.3.2 Hydrocarbon Spill On Water

- ✓ Use containment boom to capture spill for recovery after vapours have dissipated
- ✓ Use absorbent pads to capture small spills
- ✓ Use a petroleum skimmer for larger spills.

#### 5.3.3 Hydrocarbon Spill on Ice and Snow

- ✓ Build a containment berm around spill using snow
- ✓ Remove spill using absorbent pads or particulate sorbent material
- ✓ The contaminated ice and snow must be scraped and shovelled into plastic buckets with lids, 205 litre drums, and/or polypropylene bags.

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#### ***5.3.4 Hydrocarbon Contaminated Material Storage and Transfer***

Soil and gravel contaminated by hydrocarbons should be treated at the on-site landfarm in accordance with normal operating procedures. If necessary, contaminated soil and gravel may be stored temporarily until space becomes available in the landfarm, provided that appropriate measures are taken to prevent the leaching of contaminants into the underlying soil. Larger quantities of soil could be placed on a tarp, and covered if necessary. Small quantities could be stored in labeled drums in the hazardous waste storage area.

As space permits, small quantities of water, ice, snow, vegetation and cleanup supplies contaminated by HC may be stored in labeled drums in the hazardous waste storage facility in accordance with normal operating procedures. If the quantity of contaminated material makes storage in drums unfeasible, the Hamlet shall contact the appropriate regulatory agencies before removing any materials.

#### **5.4 Mitigative Measures: Sewage**

If possible, and safety permits, stop the flow of sewage escaping to the environment.

A small spill (truck lead or household tank) is not a significant environmental issue, site control contaminant and clean up can be accomplished without significant concerns. Dilution with water is an effective remedy for any residual.

In the event of a catastrophic failure of the sewage lagoon, which allowed a large volume of partially treated sewage to escape, efforts should focus on re-establishing containment. The following mitigative measures would follow:

- ✓ Control flow and attempt to pump sewage back into containment
- ✓ Cordon off the area and warn the public
- ✓ Maximize the length of the flow path of the sewage in the wetland through ditching and diversion berms
- ✓ Dilute with water pumped from local streams
- ✓ Sample along the flow path and direct efforts to areas of most concern
- ✓ Recover solids as best as possible while limiting the environmental impacts.

##### ***5.4.1 Sewage Spill on Soil, Gravel, Rock, or Vegetation***

- ✓ Build a containment berm using soil material or snow and place a plastic tarp at the foot of the berm to easily capture the spill, and to prevent sewage from entering any water body
- ✓ Remove the spill by using vacuum trucks or excavating the soil, gravel, or snow.

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#### ***5.4.2 Sewage Spill into Water***

- ☐ Use containment boom to capture spill, and pump contaminated water into vacuum trucks
- ☐ Deposit contaminated water in the Hamlet sewage lagoon
- ☐ As a minimum, monitor the affected water body by sampling for Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), ammonia (NH<sub>3</sub>), and faecal coliforms (FC).

#### ***5.4.3 Sewage Spill on Ice and Snow***

- ☐ Build a containment berm around spill using snow
- ☐ Remove spilled sewage and contaminated snow and ice to the Hamlet sewage lagoon.

#### ***5.4.4 Sewage Storage and Transfer***

All contaminated water, ice, snow, soil, and clean-up supplies will be deposited to the Hamlet sewage lagoon (liquid or frozen liquid) or landfill facility (solid), as appropriate.

### **5.5 Mitigative Measures: Solid Waste**

#### ***5.5.1 Solid Waste Spill on Soil, Gravel, Rock, or Vegetation***

- ☐ Physically remove the spilled solid waste from the area, and deposit in the approved Hamlet Solid Waste Management Facility.

#### ***5.5.2 Solid Waste Spill into Water***

- ☐ Use containment boom to capture soil waste for recovery
- ☐ Physically remove the spilled solid waste from the water, and deposit in the approved Hamlet Solid Waste Management Facility
- ☐ Capture any sheen from the water using absorbent pads or skimmer, and deposit any used absorbent pads to the approved Hamlet Solid Waste Disposal facility.

#### ***5.5.3 Solid Waste Spill on Ice and Snow***

- ☐ Build a containment berm around spill using snow
- ☐ Physically remove the spilled solid waste and deposit in the approved Hamlet Solid Waste Management Facility.

#### ***5.5.4 Disposal***

Any solid waste shall be transferred to the approved Hamlet Solid Waste Management Facility.



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## 5.6 Spill Recovery Assessment

In order to determine whether a spill has been successfully remediated, samples of the soil and/or water within the spill containment area and surrounding the area, are to be collected and sent to an accredited Canadian Association of Environmental Analytic Laboratories (CAEAL) laboratory to be analyzed for the chemical parameters contained expected in the spill material. If concentrations of the spill chemicals are not detected, or are at concentrations below the applicable Territorial, Federal, or CCME regulations/criteria, the spill clean-up will be determined a success. Clean-up operations may then cease.

Sampling and monitoring results (air, sediments, water, and soil) will be compared to the applicable landuse classification of the site (residential, commercial, industrial, etc.), as contained within the Canadian Environmental Quality Guidelines (CCME, 2006). Should NWB license or Nunavut guideline criteria exist that are applicable to the situation, then the most stringent criteria should be followed.

Depending on the nature of the spill or emergency, the material requiring clean-up and handling may be assessed and landfilled according to Nunavut Guidelines for Industrial Waste Discharges or General Management of Hazardous Waste.

Refer to the Monitoring Program and Quality Assurance/Quality Control Plan, Hamlet of Kugluktuk, for directions on obtaining sample bottles, conducting sampling, and laboratory analysis of samples. Refer to the following documents for the handling and disposal of liquid and solid waste within the Hamlet of Kugluktuk:

- ✓ Solid Waste Management Facility Operation and Maintenance (O&M) Plan
- ✓ Sewage Treatment Facility Operation and Maintenance (O&M) Plan.

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## 6.0 Spill Response Resource Inventory

### 6.1 Additional Personnel Available

In addition to Hamlet staff, the Kugluktuk Fire Department is available to assist in spill response and clean-up activities. Personnel from the local RCMP Detachment will be available for securing the site from unauthorized individuals, closing roads, etc. The Community Health Centre has personnel to assist in the treatment of anyone injured during the emergency.

### 6.2 Spill Response Equipment Inventory

Within the community, there is Equipment available to assist in responding to a hazardous materials spill including heavy equipment (i.e. vacuum trucks, dozer, front end loader, and grader), as well as, various hand held tools including shovels. In addition, three spill kits should be available on site during spill incident response operations. Each spill kit should contain the following supplies.

#### Composition of Spill Kit

	Quantity
✓ 360 litre polyethylene over pack drum	1
✓ oil sorbent booms (5" X 10')	6
✓ oil sorbent sheets (16.5" X 20" X 3/8")	100
✓ drain cover (36" X 36" X 1/16")	1
✓ Caution tape (3" X 500')	1
✓ 1 lb plugging compound	1
✓ Nitrile gloves (pair)	4
✓ Safety goggles (pair)	4
✓ Tyvek coveralls (pair)	4
✓ instruction booklet	1
✓ printed disposable bags (24" X 48")	10

Sorbent capacity of each spill kit is 240 litres.

The spill response kits should be stored in the on-site lockers at the hazardous waste storage area provided for this purpose. Some equipment may be stored in other areas throughout the community.

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## 7.0 Training

All members of the Spill Response Team should be trained in the safe operation of all machinery and tools to help prevent sewage and hazardous material spills. All employees on site should also be trained for initial spill response. Annual refresher exercises should be conducted to review the procedures of this *Environmental Emergency Contingency Plan* with all members the Spill Response Team, including members of the local volunteer fire department, RCMP Detachment, and Community Health Centre.

Spill Response Team training should include the following aspects:

- ✓ Spill awareness and prevention
- ✓ Methods of detection
- ✓ Types of spills and seasonal considerations
- ✓ Reporting procedures and initial responses
- ✓ Spill response kit familiarization
- ✓ Clean-up and site remediation methods
- ✓ Occupational health and safety including proper selection and use of protective equipment.

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## **8.0 Annual Review of this Environmental Emergency Contingency Plan**

As part of the preparation of the Annual Report to the Nunavut Water Board for the Water License, the Hamlet should review and update the information contained within this plan. The purpose of the update is to ensure all changes to regulations are incorporated into this plan, along with the use of any new technology or method advances, to prevent or stop a spill and to mitigate and/or remediate a spill. This ensures that the plan adapts as the Hamlet grows, to ensure the community is properly prepared in the event of an incident.

Staff training must accompany the use of this document.

Annual refresher training of personnel should be completed after any revisions to this document have been approved. This will familiarize personnel with the updated plan, and to provide a rapid and coordinated response.

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## 9.0 References

Canadian Council of Ministries of the Environment (CCME), *Canadian Environmental Quality Guidelines*, Update 6.0, July 2006.

Government of Nunavut, (2002), *Environmental Guideline for Industrial Waste Discharges*.

Government of Nunavut, (2002), *Environmental Guideline of General Management of Hazardous Waste*.

Northwest Territories, (1998). *Spill Contingency Planning and Reporting Regulations*.

Nuna Burnside Engineering and Environmental Ltd. (2007). *Solid Waste Management Facility Operations and Maintenance (O&M)*, Hamlet of Kugluktuk.

Nuna Burnside Engineering and Environmental Ltd. (2007). *Sewage Treatment Facility Operations and Maintenance (O&M)*, Hamlet of Kugluktuk.

Nuna Burnside Engineering and Environmental Ltd. (2007). *Monitoring Program and Quality Assurance/Quality Control Plan*, Hamlet of Kugluktuk.

Nunavut Water Board, November 2004. *Guidelines for Spill Contingency Planning*. Goja Haven, Nunavut.

Nunavut Water Board, September 2000. *Hamlet of Kugluktuk Water License NWB3Q1K0106*. Goja Haven, Nunavut.

Nunavut Safety Act.



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## Appendix A Contact Information

## Attachment 1

### Contact Information

<b>Contact</b>	<b>Location</b>	<b>Telephone Number</b>	<b>Fax Number</b>
Hamlet of Kugluktuk SAO	Kugluktuk	(867) 982-6500	(867) 982-3060
24-Hour NWT/Nunavut Spill Report Line	Yellowknife	(867) 920-8130	(867) 873-6924
INAC – Water/Wastewater Resources Manager	Iqaluit	(867) 975-4550	(867) 979-6445
Government of Nunavut - Regional Engineer	Cambridge Bay	(867) 983-4125	(867) 983-4123
Environment Canada - Inspector	Iqaluit	(867) 975-4644	(867) 979-4594
Fire Department	Kugluktuk	(867) 982-2222	(867) 982-3407
RCMP Detachment	Kugluktuk	(867) 982-1111	(867) 982-3390
Community Health Centre	Kugluktuk	(867) 982-4531	(867) 982-3115



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Appendix B  
NWT Spill Report





# NUNAVUT SPILL REPORT (Oil, Gas, Hazardous Chemicals or other Materials)

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24-Hour Report Line 24-ᓄᓪᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ

Phone/ᓄᓇᓂᓪᓴᓂ (867) 920-8130

Fax/ᓄᓇᓂᓪᓴᓂ (867) 873-6924

<b>A</b> Report Date and Time ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	<b>B</b> Date and Time of Spill(if known) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ (ᓄᓇᓂᓪᓴᓂ)	<b>C</b> <input type="checkbox"/> Original Report ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ  <input type="checkbox"/> Update No. _____ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	Spill Number ᓄᓇᓂᓪᓴᓂ
<b>D</b> Location and Map Coordinates (if known) and Direction (if moving) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ (ᓄᓇᓂᓪᓴᓂ) ᓄᓇᓂᓪᓴᓂ (ᓄᓇᓂᓪᓴᓂ)			
<b>E</b> Party Responsible for Spill ( Full Name and Address) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ (ᓄᓇᓂᓪᓴᓂ)			
<b>F</b> Product(s) Spilled and Estimated Quantities(provide metric volumes/weights if possible) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ (ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ)			
<b>G</b> Cause of Spill ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ			
<b>H</b> Is Spill Terminated? ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ?  <input type="checkbox"/> Yes/ᓄᓇᓂᓪᓴᓂ <input type="checkbox"/> No/ᓄᓇᓂᓪᓴᓂ	<b>I</b> If Spill is Continuing, Give Estimated Rate ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	<b>J</b> Is Further Spillage Possible? ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ?  <input type="checkbox"/> Yes/ᓄᓇᓂᓪᓴᓂ <input type="checkbox"/> No/ᓄᓇᓂᓪᓴᓂ	<b>K</b> Extent of Contaminated Area (in square metres if possible) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ (ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ)
<b>L</b> Factors Affecting Spill or Recovery(weather conditions, terrain, snow cover, etc.) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ		<b>M</b> Containment (natural depression, dykes, etc.) ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	
<b>N</b> Action, if any, taken or Proposed to Contain, Recover, Clean Up or Dispose of Product(s) and Contaminated Materials ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ			
<b>O</b> Do You Require Assistance? ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ?  <input type="checkbox"/> No ᓄᓇᓂᓪᓴᓂ <input type="checkbox"/> Yes, describe: ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ		<b>P</b> Possible Hazards to Persons, Property or Environment e.g. fire, drinking water, fish or wildlife ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	
<b>Q</b> Comments and/or Recommendations ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ		<b>FOR SPILL LINE USE ONLY</b> ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ Lead Agency ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ..... Spill Significance ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ..... Lead Agency Contact and Time ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ..... Is this file now closed? ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	
Reported By ᓄᓇᓂᓪᓴᓂ	Position, Employer, Location ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	Telephone ᓄᓇᓂᓪᓴᓂ	
Reported To ᓄᓇᓂᓪᓴᓂ	Position, Employer, Location ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ ᓄᓇᓂᓪᓴᓂ	Telephone ᓄᓇᓂᓪᓴᓂ	