

Arctic Watch Lodge Close Up Procedures

1. Stack all furniture in Great Room, put away books, lay plastic tarp on the floor
2. Bring up kayaks, clean, store in Great Room
3. Clean, deflate and store the rafts in Great Room
4. Empty dozer of hydraulic and transmission oil, fuel, cover with tarp, fluids are put in plastic fuel containers stored in Generator Shack (Storage area has secondary containment)
5. Flush with water and empty all toilet
6. Blow water from cabin lines
7. Put covers on windows and doors
8. Put all linen and towels in water proof bags
9. Empty and put away fuel pumps, close drums
10. Put compacter under box on airstrip
11. Park Unimog in courtyard, change oil in planetary wheel housing, cover with tarp
12. Empty (almost) big fuel tank, close all valves. (This means that the fuel used up in the normal course of operation so that the tank is almost empty by the time we shut down)
13. Put dry food into freezers
14. Package left over food to give away in Resolute
15. Close up Refrigeration unit
16. Wash and clean kitchen
17. Wash and clean bathrooms
18. Empty sewage trailer, store in Great room
19. Put fuel stabilizer in all gas engines
20. Check / change oil in all ATVs
21. Cover windows and doors
22. Store all ATVs, trailers, boats in Great Room (secondary containment is put on the floor of the Great Room as sometime some of the ATVs leak small amounts of oil)
23. Clean and store grey water system in Court yard. lay drains on the ground away from potential snow drifts
24. Take down rope from the ferry, remove the Invincible from the river
25. Check to ensure all drums with fuel are tightly closed and place on the side
26. Pull up water pump, empty lines, store pump in garage, drain holding tanks, lay water lines on the ground away from potential snow drifts
27. Run generator until fuel tank is almost empty, turn off the generator, close the fuel line.
28. Put out pots of diesel throughout buildings
29. Bring garbage to Resolute (or Yellowknife)

30. Empty ashes from incinerator and bag ready for shipping to Yellowknife.
(This is sometimes done in the spring before start up as it is not always possible to ship out ashes at the end of the season.)