



APPENDIX P: SPILL REPORTING FORMS



Spill Report

Internal use only

All releases of petroleum product or allied product MUST be reported by telephone as soon as possible.

This form should be completed by the owner, operator, or the person responsible for managing the response.

Date of Incident :	Time of Incident:	EC Property:
JUNE 21, 2014	9:15 AM LST	EUREKA
Weather Conditions:		
FEW CLOUDS WITH WINDS GUSTING TO 70 Km/hr		
Owner Name: ENVIRONMENT CANADA		
Division and Direction: MSC/RUAD/ASDP		
Telephone Number:		
Operator Name: EUREKA WEATHER STATION		
Telephone Number: 613-945-3145 (dia+one) 4460		
Reported by: AL GAUDET		
Signature: <i>Al Gaudet</i>		
EC Tank Registration Number, if applicable:		
EC-		
EC-		
Type of Fuel:	DIESEL P50	
Source of Spill:	Storage Tank <input type="checkbox"/>	
	Barrel Drums <input type="checkbox"/>	
	Pumping Operation <input type="checkbox"/>	
	Vehicle <input checked="" type="checkbox"/>	
	Other: <input checked="" type="checkbox"/>	
	VENT VALVE 16	
How much fuel spilled?	Litres: 615	
	(DIESEL & WATER MIX)	
	If more than 100L, this report SHALL be faxed or scanned to the federal authority with 48 hours.	



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Description of the spill:	Location of spill:	ALONG PIPELINE (VALVE 16) SW OF TANK FARM	
	Surface or approximate area affected:	70 m ²	
	Is the spill contained?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Release Site Description:	Surface at Site:	<input type="checkbox"/> Paved <input checked="" type="checkbox"/> Gravel <input type="checkbox"/> Vegetation <input type="checkbox"/> Concrete Surface	
What waterways are in the vicinity of the product release (if applicable)?			
Did you contact the appropriate federal authority spill action centres? ¹	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Which centre did you contact? NATIONAL ENVIRONMENTAL EMERGENCY CENTRE
Who at EC ¹ spill center did you talk to?	Name: ANTHONY POULW	Function: SENIOR OFFICER - PROGRAM DEVELOPMENT AND INNOVATION	
	Date: JUNE 21, 2012		
Incident Number:			
Was a 3 rd party property affected by the release?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If yes, who:

¹ Refer to PDF Canadian Environmental Emergencies Notification System



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What mitigating measures did you take?

- ☒ Stop the flow of product
 - ☒ Turned off pumping unit (if applicable) or close manifold valve
 - ☒ Eliminated all sources of ignition
 - ☒ Secured the area
 - ☒ Put on goggles and petroleum resistant gloves and boots
 - ☒ Used absorbents located in storage units to contain and clean up all product
 - ☒ Placed all absorbents in metal drums for disposal
 - ☒ Transport drums to a secure area within facility for temporary storage
 - ☐ Made arrangements to dispose of contaminated materials at an authorized disposal site
- Other: _____

Is it possible to keep the system running?

YES ☒ NO ☐

Is someone supposed to come and fix anything?

YES NO ☒

If yes, who:

The organizations that were notified and / or are involved as well as other relevant information:

NUNAVUT ENVIRONMENTAL EMERGENCIES 24-HR SPILL LINE
EC- HEAD ASDP WPG ANDREA FAEGHNER
EC- MANAGER, DISTRICT 3 PROPERTY MGMT
EC- ENVIRONMENTAL COMPLIANCE OFFICER